The Center for Hope and Healing, Inc (CHH) is a non-profit organization whose mission is dedicated to the healing and empowerment of survivors of sexual violence through counseling, trauma-informed advocacy, and to the prevention of sexual violence through education and community mobilization. We are a multicultural/multilingual social justice organization whose work is focused on ending intersecting forms of oppression and violence. This position reports to the Survivor Services Manager.

**Key Responsibilities/Duties:**

**Medical Program**
- Develop, train, and maintain regular outreach to health and medical professionals including, but not limited to, SANE program staff/leadership, Emergency Department hospital staff, community health workers, pharmacy and urgent care staff, and HealingCorps volunteer advocates
- Provide and mobilize emergency response for short-term survivor needs including working with survivors 1-on-1
- Organize and take steps to operationalize long-term survivor needs such as transportation, emergency and transitional shelter, housing, public assistance, and other unforeseen needs
- Assist survivors and those working with survivors to identify and navigate systems such as Victims Compensation, private and public health insurance, fragmented health networks, etc.
- Gather and disseminate resources and information on best practice on working with survivors in hospital and clinic setting, on HIV/STI testing, reproductive health, pregnancy, transgender health, etc.

**Legal Program**
- Develop, train, and maintain regular outreach to victim service agencies and legal professionals in our service area and beyond including, but not limited to, local legal aid providers, court advocates, DA’s office staff, law enforcement, and pro-bono/low-cost attorneys.
- Support survivors and their loved ones in the criminal justice settings by attending court dates, police proceedings, legal appointments and more
- Provide regularly updated resources and trainings to all agency staff and HealingCorps volunteer advocates who accompany and empower survivors
- Gather and disseminate resources and information on protective orders, court systems, types of legal proceedings, systems pertaining to immigrants and refugees, T- and U-visas, children and youth, LGBTQ/T, probation, and parole
- Assist survivors in identifying and navigating systems such as public assistance, housing, transportation, etc.

**Admin/Meetings/Supervision**
- Evaluate the program for effectiveness and provide weekly, monthly, and quarterly data reports
- Provide on-call and backup to 24-hour hotline and medical coverage as necessary
- Attendance at weekly 1-on-1 supervision with the Survivor Services Manager and weekly group Clinical Supervision
- Other meetings and duties as assigned

**Basic Requirements:**
- Bachelor’s degree, lived experience or both in field of social work, psychology, or related human services field
- 2-3 years’ experience in crisis intervention, advocacy and counseling sexual assault survivors
- Ability to work evenings and weekends as needed
- Trained RCC Counselor or ability to begin Rape Crisis Counselor training within 1 month of hire

**Preferred Qualifications:**
- Bilingual in Spanish, Portuguese, Arabic, or Khmer highly desired
- Passion for being part of a social change movement, particularly experience with multi-ethnic and multicultural groups. Bicultural experience preferred
- Strong desire to meet the ever changing needs of the field; A dedication to outstanding service delivery

The Salary is commensurate with experience, including a competitive compensation and benefits package. CHH is an equal opportunity employer with an inclusive work environment. Women, survivors, people of color, LGBTQ/T individuals, and people with disabilities are encouraged to apply. To Apply, email resume and cover letter to: jobs@chhinc.org Please use subject heading: Application for FT Medical and Legal Program Coordinator. No calls please.